
MEMORANDUM



TO: Mayor Walker and Councilors
FROM: M McPherson, City Administrator
SUBJECT: **Authorize Execution of Safety Training Proposal with SafeAssure**
DATE: November 8, 2023

Background:

For decades, MMUA has been the vendor providing safety training to both City and Princeton Public Utilities Staff. For the renewal, the new contract caused both General Manager and I to pause. In our collective opinion, MMUA has not “kept up with the times” nor have they honored the commitments stated in their contracts.

As a result, staff researched other vendors who could provide safety training. The vendors included:

- HSI
- MN Safety Council
- SafeAssure

After reviewing the offerings and checking references both on the City and Utility side, agreement was reached between both agencies that SafeAssure provided the best program at a reasonable cost. Of particular interest to both agencies are:

- Online training for both make-up sessions and seasonal staff,
- A clearly organized schedule and set of expectations, and
- Online access to Material Safety Data Sheets which eliminates the need to manage these items in house.

Staff believes that the program offered is a good fit for both agencies. For the City, this change results in a small (\$500) annual savings, but we can also eliminate any annual dues to MMUA for membership.

Recommendation:

Staff recommends that the City Council authorize execution of the Safety Training Proposal with SafeAssure.